

M E M O R A N D U M

DATE: November 2, 2005

TO: DHS Institutional Review Board and Consultant:
Brenda Ahlemann: Division of Substance Abuse and Mental Health (DSAMH)
August Lehman: Division of Substance Abuse and Mental Health (DSAMH)
John DeWitt: Division of Juvenile Justice Services (DJJS)
Reina Dagleish: Division of Child and Family Services (DCFS)
Jennifer Leaver: Division of Services for People with Disabilities (DSPD)
Peggy Matlin: Division of Aging and Adult Services (DAAS)
Jesse Soriano: U. of U., Medical/Health Sciences Center
Richard Spencer, M.D., Utah State Hospital

FROM: Gary Franchina: Department of Human Services Institutional Review Board (DHS IRB) Chair, Bureau of Internal Review and Audit (BIRA)

RE: DHS IRB Meeting on Wednesday, November 9, 2005, 9:00 a.m. – Room 210

Our regularly scheduled DHS IRB meeting will be held on Wednesday, November 9, 2005 at 9 a.m. in Conference Room 210 of the Human Service Administration Building. Attached is a copy of the agenda and protocols for review. Please review the materials and be prepared to discuss them at the meeting.

If you need additional information, please contact me at 538-4109 or gfranchina@utah.gov. I look forward to seeing you at the meeting.

Sincerely,

Gary Franchina, IRB Chair
Utah Department of Human Services

Attachments

cc: Mark E. Ward, DHS Deputy Director
Tom O Bray, BIRA